

GRADE APPEAL FORM



Student name:

Course taken/term date & year:

Teacher of course:

Letter grade assigned:

Justification for grade change request:

- ☐ Data entry error
- ☐ Computational error
- ☐ "Incomplete" grade given
- ☐ Other (please specify below)

Date of submission and initials of staff collecting form:

Administrator signature and decision:

North Muskegon High School does not weight accelerated or advanced courses. The following are grade point equivalencies:

A	4.00	B-	2.67	D+	1.33
A-	3.67	C+	2.33	D	1.00
B+	3.33	C	2.00	D-	.67
B	3.00	C-	1.67	F	0

North Muskegon Public Schools Board of Education policy #8055 provides a method for a student to appeal the grade earned in any course. The appeal must be made in writing to the building principal within 30 days after the grade is issued. The 30 days normally begin five calendar days after the end of the term.